

# LOCAL PLAN SUB-COMMITTEE NOTICE AND AGENDA

For a meeting to be held on Tuesday, 11 March 2025 at 7.00 pm

Members of the Local Plan Sub-Committee:-

Councillors:

Stephen Giles-Medhurst (Chair)  
Christopher Alley  
Oliver Cooper  
Stephen Cox  
Steve Drury  
Vicky Edwards

Louise Price (Vice-Chair)  
Philip Hearn  
Chris Mitchell  
Sarah Nelmes  
Andrew Scarth

*Joanne Wagstaffe, Chief Executive  
Monday, 3 March 2025*

The Council welcomes contributions from members of the public on agenda items at Local Plan Sub-Committee meetings. Details of the procedure are provided below:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 6.30pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation.

## 1. **Apologies for Absence**

To receive any apologies for absence.

## 2. **Minutes**

(Pages 3 - 10)

To confirm, as a correct record, the minutes of the Local Plan Sub-Committee meeting held on 4 February 2025.

**3. Notice of Other Business**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chairman to rule on the admission of such items.

**4. Declarations of Interest**

To receive any declarations of interest.

**5. Gypsy and Traveller Accommodation Assessment**

(Pages 11 - 86)

This report provides an overview of the Gypsy and Traveller Accommodation Assessment (GTAA) which has been prepared to assist with the formulation of the emerging Local Plan.

**Recommendation:**

That the Local Plan Sub-Committee notes the contents of the report and agrees to publish the Gypsy and Traveller Accommodation Assessment (December 2024) to the emerging Local Plan Evidence Base (online website).

**6. Other Business - If approved under item 3 above**

**7. Exclusion of Press and Public**

If the Sub-Committee wishes to consider the remaining items in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined under Paragraph 3 of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: if other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items).

**8. 'Call for Sites' Submissions**

(Verbal Report)

To receive a presentation summarising the 'call for sites' submissions.

**General Enquiries: Please contact the Committee Team at [committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)**